

GUIDELINES FOR PREPARING THE PH.D. SYNOPSIS

INTRODUCTION

This document, herein after referred to as the “**Guidelines for Pre-Ph.D Seminar/Synopsis**” lists the general and specific requirements governing the Pre-PhD Synopsis including guidelines for structuring the contents.

The students and their thesis supervisors should ensure that the “**Guidelines for Pre-Ph.D Seminar/Synopsis**” have been adhered to.

PRE-PH.D SEMINAR/SYNOPSIS SUBMISSION FRAMEWORK

On completion of research work, presenting a Pre-Ph.D. seminar/synopsis before the RAC and recommendation of the RAC is an essential requirement for consideration of the title of the thesis and submission of the thesis by the candidate.

Prior approval of Hon’ble VC for consideration of cases for the Pre-Ph.D seminar/synopsis submission is required.

1. REGISTRATION REQUIREMENTS FOR PRE-PH. D SEMINAR/ SYNOPSIS SUBMISSION

1.1 Minimum Requirements for Pre-PhD Seminar/Synopsis Submission

The candidate shall fulfill certain minimum requirements for submission of Pre-Ph.D Seminar/Synopsis:

- (i) **Minimum Registration Period:** Two years for a Full-Time research scholar and three years for a Part-Time research Scholar with effect from the date of Final Registration.
- (ii) **Maximum Registration Period:** Five years for both Full-time and Part-time research scholars with effect from the date of Final Registration.
- (iii) **Minimum Publications Requirements:** Published at least two first author

research papers from the work carried out in her thesis in a refereed, indexed journal. (Noble University Ph.D Regulations 2022)

2. PRE-PH.D SEMINAR/SYNOPSIS FORMAT

2.1 The Contents of the synopsis shall be as follows: -

- i. Cover Page Format at Annexure- I
- ii. Student Undertaking at Annexure- II
- iii. Publication Details Summary at Annexure III
- iv. Synopsis of Research Work

2.2 The synopsis should be around 10-20 pages presenting a concise summary of the research work, under following sub-heads:-

- i. Introduction (Including Chapter wise demarcation of thesis)
- ii. Research Objectives
- iii. Details of Research work and methodology
- iv. Conclusion
- v. References

2.3 The Pre-Ph.D seminar/synopsis should be typed in Time New Roman, Font Size 12, Double line spacing, and should be spiral bound.

2.4 The top, bottom and right-side margins should be 20 mm, whereas the left side margin should be 25 mm for both textual and non-textual (e.g., figures, tables) pages.

3. GUIDELINES FOR PRE-PH.D SUBMISSION

3.1 The candidate shall submit request through “Proforma for Pre-Ph.D Seminar/Synopsis submission” (Annexure I) to the Research Supervisor for consideration of Pre-Ph.D Seminar/Synopsis submission in the forthcoming RAC.

3.2 After recommendation of RAC the candidate shall prepare six copies of the Synopsis of the PhD work prepared as per the approved format for Pre-PhD Seminar/Synopsis including the title of the thesis and reprints of all published research work.

The candidate should submit the following:-

- i. Checklist at Annexure A-II



- ii. Proforma for Committee Recommendation on Pre-Ph.D Seminar/Synopsis at Annexure A-III
 - iii. 06 Copies of Synopsis
- 3.4 The Research Supervisor shall seek approval (Through Dean Faculty of Doctoral Studies) from of Vice Chancellor for consideration of the case for the conduct of Special RAC for the Pre- Ph.D Seminar submitting duly filled “Proforma for Research Progress Evaluation” Annexure A-VII and 06 copies of synopsis subsequent to which the Research Supervisor shall conduct a special RAC for the seminar of the case.
- 3.5 A Special RAC shall be conducted for the evaluation of Pre-PhD Seminar of the PhD candidate.
- Two external subject experts in the domain of research work of the thesis shall be invited in addition to the RAC members for Pre-Ph.D Synopsis evaluation.
- 3.6 The Research Supervisor shall submit the Minutes of the Meeting of Special RAC along with 06 copies of synopsis including “Committee Recommendation Form- Annexure A-III” duly signed by all member of Special RAC to Dean, Faculty of Doctoral Studies to be forwarded to Controller of Examination

PROFORMA FOR PRE-Ph.D SYNOPSIS SUBMISSION

1. Details of the Research Scholar

- (a) Name of Research Scholar :
- (b) Enrollment No. :
- (c) Full Time/ Part Time :
- (d) E-mail ID :
- (e) Contact Number :
- (f) Faculty / Department :

2. Thesis Title:
.....

3. Annual Fee Payment Details (Enclosed Copies Fee Receipts):

Month and Year						
Amount Paid						
Receipt No.						

4. Course Work Details:

Course Code	Course Title	Credits	Grade

5. Research Publications (Please attach Photo copy of the papers and proof for impact factor):

(a) Number of Papers published in Journals :

Paper Published in	Number of Paper Published
i) Journal	
National	
International	
ii) Conference	
National	
International	

(b) Publication Details:

i) Journals (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/Peer review	Journal Name	Impact factor (if any)	Date of publication/ acceptance

ii) Conference (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/ peer review	Conferen ce name	National/ Internatio nal	Date of publication / presentation

6. Date of Confirmation

Particulars	Dates/Period	Remarks
Date of Provisional Registration		
Date of Final Registration (Letter of Final Registration Enclosed)		
Duration of Registration Period including any extension		Extension from to Vide letter no.
Course work (copy of marksheet enclosed)		
Pre-Ph.D Seminar/Synopsis	 Yrs..... Months after date of Final Registration
Synopsis Submission	 Monthsdays after the submission of synopsis

Certify that the information furnished above are true and correct to the best of my knowledge.

Signature of Student

Signature of Joint Supervisor

Name:

Date:

Signature of Supervisor

Name:

Date:

Note: (*Font Times New Roman, Font Size 12*)

(For Office use only)

Date of the Receipt:

**Signature of the PhD clerk/Receiver with
Date**

CHECKLIST FOR PRE Ph.D SYNOPSIS SUBMISSION

- | | |
|--|--------|
| 1. Proforma for submission of Synopsis | YES/NO |
| 2. Six (06) copies of the Synopsis along with Soft copy as per the norms of the Noble University Regulations. | YES/NO |
| 3. Panel of Examiners (Indian and/or Foreign) with complete and correct postal address including Phone No, Mobile No, and correct E-mail ID (typed only) in a closed cover | YES/NO |
| 4. Copy of the Final Registration order | YES/NO |
| 5. Xerox copy of the journal/conference/approved patent of the Scholar | YES/NO |
| 6. Copy of the Fee Receipt | YES/NO |
| 7. Whether Synopsis submitted within the time duration | YES/NO |
| a) If No, Extension of time obtained | YES/NO |
| b) Copy of the Extension order enclosed, if applicable | YES/NO |
| 8. Contact Phone No, Mobile No, and E-mail ID of the Supervisor | YES/NO |
| 9. Covering letter duly signed by the supervisor and forwarded through the Dean | YES/NO |

Signature of Student

Checked and found correct

**Signature of the Dean Faculty of
Doctoral Studies**

Signature of the Supervisor

For official use

Proforma for Committee Recommendation on Pre-Ph.D Seminar/Synopsis

Name:

Enrolment Number:

Department:

Category of Ph.D Registration (FT/PT/JRF/SRF):

Title of PhD:

- ☐ Pre-Ph.D Seminar/Synopsis is approved for thesis submission
- ☐ Pre-Ph.D Seminar/Synopsis is approved with minor changes for thesis submission
- ☐ Pre-Ph.D Seminar/Synopsis rejected. Suggested major revisions and resubmission.

Signatures of the External Experts and RAC Members

1. _____	2. _____	3. _____
4. _____	5. _____	6. _____
7. _____	8. _____	9. _____

Date:

Note: (Font Times New Roman, Font Size 12)

TITLE OF THE PRE-Ph.D SYNOPSIS

(Times New Roman, Font Size 18, Bold)

Pre-Ph.D Synopsis Submitted in
Partial Fulfillment of the Requirements for the Degree of
(Times New Roman, Font Size 14)

DOCTOR OF PHILOSOPHY

(Times New Roman, Font Size 16, Bold)



By

NAME OF STUDENT *(Times New Roman, Font Size 16, Bold)*
Under the supervision of *(Times New Roman, Font Size 14)*
(Name of Supervisor/s)

Faculty of _____

(Times New Roman, Font Size 14)

**NOBLE UNIVERSITY
JUNAGADH**

(Times New Roman, Font Size 14)

Month, Year (First Submission date)

(Times New Roman, Font Size 14)

STUDENT UNDERTAKING

(Times New Roman, Font Size 16 pts, Bold)

I,, Enrolment No.Faculty of
.....certify that:

i. I have completed the minimum period of Registration for thesis submission as per the Noble University, Ph.D Regulations for the degree of Doctor of Philosophy Ph.D.

ii. I have published/presented the following papers:

i) Journals (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/Peer review	Journal Name	Impact factor (if any)	Date of publication/ acceptance

ii) Conference (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/ peer review	Conferen ce name	National/ Internation al	Date of publication / presentation

iii. I fulfill the eligibility for Pre-Ph.D Seminar/Synopsis submission as per the IGDTUW Ph.D Regulations for the degree of Doctor of Philosophy Ph.D.

Date:

Name and signature of Student

Signature of Joint Supervisor

Name:

Date:

Signature of Supervisor

Name:

Date:

Note: *(Font Times New Roman, Font Size 12)*

PUBLICATION DETAILS SUMMARY

1. Details of the Research Scholar

- (a) Name of Research Scholar :
 (b) Enrollment No. :
 (c) Full Time/ Part Time :
 (d) E-mail ID :
 (e) Contact Number :
 (f) Department :

1.

2. Thesis Title:

3. Research Publications (Please attach Photo copy of the papers and proof for impact factor):

(a) Number of Papers published in Journals:

Paper Published in	Number of Paper Published
i) Journal	
National	
International	
ii) Conference	
National	
International	

(b) Publication Details:

i) Journals (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/Peer review	Journal Name	Impact factor (if any)	Date of publication/ acceptance

ii) Conference (Please add as many rows as required)					
Sr. No	Title of publication	SCI/ESCI/ SCOPUS/ Web of Science/ peer review	Conferen ce name	National/ Internation al	Date of publication / presentation

Signature of Student

Signature of Joint Supervisor

Name:

Date:

Signature of Supervisor

Name:

Date:

Note: (Font Times New Roman, Font Size 12)

PROFORMA FOR RESEARCH PROGRESS EVALUATION

(To be filled by Research Supervisor)

1. Details of the Research Scholar

- (a) Name of Research Scholar :
 (b) Enrollment No. :
 (c) Full Time/ Part Time :
 (d) Department :

2. **Thesis Title:**

3. Date of Confirmation

Particulars	Dates/Period	Remarks
Date of Provisional Registration		
Date of Final Registration		
Duration of Registration Period including any extension		Extension from..... to Vide letter no.

4. Course Work Details:

Course Code	Course Title	Credits	Grade

5. Date of Registration:

6. Progress Report Details

Period	RAC 1	RAC 2	RAC 3	RAC 4	RAC 5	RAC 6	RAC 7	RAC 8
Date of Submission								
Comments of RAC (Satisfactory / Not Satisfactory)								

**Signature of Dean, Faculty of
Doctoral Studies**
Name:
Date: